

**MINUTES OF A TOWN COUNCIL
WORK SESSION MEETING
TOWN OF LURAY, VIRGINIA
Tuesday, July 28, 2020
5:30pm**

The Luray Town Council met in a Work Session on Tuesday, July 28, 2020 at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were the following present:

Presiding: Mayor Presgraves

Council Present: Ron Vickers
Jerry Dofflemyer
Jerry Schiro
Leroy Lancaster
Joseph Sours
Leah Pence

Others Present: Steve Burke, Town Manager
Bryan Chrisman, Assistant Town Manager
Mary Broyles, Clerk Treasurer
Danielle Babb, Deputy Clerk Treasurer
Chief Bow Cook, Luray Police Department

Due to the threat of transmission of COVID-19 and in recognition of the Governor's Executive Order, this Work Session will have limited seating. The meeting was made available to the public via the Town's Facebook page live-streaming broadcast.

A quorum being present, Mayor Presgraves declared the Council to be in session for the transaction of business. Mayor Presgraves led members in the United States Pledge of Allegiance. The roll was called with all members present.

UPDATES & DISCUSSION ITEMS

Code Amendment – Artisans Manufacturing

Town Manager, Steve Burke, presented the draft code amendments to Section 202 and 406 of the Town Code regarding Artisan Manufacturing in the Business District. The Planning Commission conducted a public hearing at their July meeting and unanimously approved the amendment. Councilman Lancaster discussed concerns about the provisions for micro-breweries and the production gallons allowed. Mr. Lancaster also inquired about requirements for food sales at brewery locations. Mr. Burke said that there are no requirements to sell food in conjunction with these establishments.

Luray Meadows Agreements

Mr. Steve Burke requested Council review the agreements between the Town, People Incorporated, and Luray Meadows LLC. The agreement is in regards to the CDBG grant funding for the project. The Town Attorney has developed the agreements enclosed in Council's packets for the meeting. Councilwoman Pence raised one question in regards to subsection B. on the Deed of Trust. Mr. Burke said that he would clarify the language with the Town Attorney regarding the payment terms outlined in section B.

VOSH Requirements

Mr. Burke discussed the emergency temporary standards adopted by VOSH in mid-July that are anticipated to be made final at the end of July. These updates are in response to Covid-19 and provide policies that must be adopted by employers. VML has adopted a draft policy document that localities need to implement following the issuance of the final standards. The policy looks at various work groups according to risk, necessary personal protective equipment, training, and more. A draft policy for the Town has been provided for Council's review.

Browns Building

Town Manager, Steve Burke, recalled the request from Council to obtain costs regarding some improvements to the Brown's building recommended by the realtor. Mr. Burke stated that he met with the painter today to obtain an estimate for various areas of repair. Additionally, Mr. Burke is obtaining costs for the window replacement on the front facade and lighting repairs. Once these costs are obtained, Mr. Burke will be back with more information. Councilwoman Pence requested a walk-through of the building.

Luray Parks Association Agreement

The Town Council reviewed a draft agreement between the Town and the Luray Parks Association. The Town has maintained the property owned by the Luray Park Association since 1949. Mr. Burke said that a draft agreement has been provided. He stated that unfortunately neither party has been able to locate a copy of the original agreement reference in the 1948 Town Council minutes.

Councilwoman Pence inquired about the goals of the Parks Association. Mr. Burke explained that the Association must exist to own the properties, they simply do not have the staff needed for maintenance. The agreement's purpose was for the Town to maintain the property such that its residents could have enjoyment in use of the parks. Mayor Presgraves noted that the Mayor is provided with a seat on the Parks Association Board. Councilwoman Pence would like to know what the Town's options are. Councilman Schiro suggested obtaining Mr. Lowell Baughan's expertise on the subject and perhaps inviting him to the next work session. Council agreed to extend the invitation to Mr. Baughan.

CARES Act Funding

Mr. Burke presented information regarding the proposed Covid-19 Small Business Grant Application and the draft funding application. The program is open to small businesses within the town's corporate limits and type of business category will determine the amount of funding.

Also, Mr. Burke identified that the Town of Bridgewater is investigating using a portion of the Cares-Act funds to supplement law enforcement salaries for officers in the FY2021 budget. Town Attorney, Jason Botkins, and Page County Finance Director, Dennis Click, have verified that the town has the ability to offset these expenses.

Announcements and Adjourn

With no further business, Mayor Presgraves adjourned meeting of the Luray Town Council at approximately 6:22 p.m.

Mayor, Barry Presgraves

Deputy Clerk, Danielle Babb