

**A REGULAR MEETING OF
THE TOWN COUNCIL
OF THE TOWN OF LURAY, PAGE COUNTY, VIRGINIA**

MONDAY, SEPTEMBER 14, 2015

The Luray Town Council met in regular session on Monday, September 14, 2015 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Barry Presgraves

Council Present: Ronald Vickers
Jerry Dofflemyer
Jerry Schiro (*present after roll call*)
Leroy Lancaster
Joseph Sours
John Meaney

Also Present:

Charlie Hoke, Town Manager
Bryan Chrisman, Assistant Town Manager
~~Mary Broyles, Clerk Treasurer~~
Danielle Babb, Deputy Clerk Treasurer
Ligon Webb, Town Planner
Assistant Chief Carl "Bow" Cook, Luray Police Department
Jeff McMillan, Page News and Courier
Dave Slye, Luray Downtown Initiative
John Robbins, Luray Page County Chamber of Commerce
David Demarest, 29 Amiss Avenue
Powell Markowitz, Luray Page County Airport Authority
Ronnie Good, Luray Planning Commission
Cathie Miranda, Luray Page County Farmers Market
Dolores Lackovitch, Daughters of the American Revolution

A quorum being present, Mayor Barry Presgraves declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Councilman Lancaster led everyone in reciting the United States Pledge of Allegiance. Mayor Presgraves noted that Councilman Schiro would arriving shortly.

CONSENT AGENDA

Motion: Councilman Vickers motioned to approve the Consent Agenda, motion seconded by Councilman Dofflemyer with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Lancaster, Sours, Meaney. **Approved 5-0**

Consent Agenda

- A) Minutes of Regular Council Meeting – 8-10-2015
- B) Minutes of Council Work Session – 8-25-2015
- C) Accounts payable checks totaling \$ 531,732.19

GENERAL CITIZEN COMMENTS

David Demarest- 29 Amiss Avenue

Mr. Demarest stated that he lives at the intersection of Amiss Avenue, Luray Avenue, and Jamison Road. He expressed concern about the improvements to the intersection and has been corresponding via letter with Town Manager, Charlie Hoke. He stated concerns over the planning process and his loss of on-street parking. Mr. Demarest said that he did not receive notification of the project during the planning phase and was not aware until work had begun. He did agree that improvements needed to be made but feels the intersection may be too wide and has seen an increase in traffic speed. Mr. Demarest said he would like to regain parking in front of his garage and been advised that it is unsafe for him to park on Luray Avenue. Mr. Demarest also discussed access to the alleyway and that his garage is unusable as a parking option. He requested moving the turning lane to allow a few more feet of on-street parking on Luray Avenue.

Mayor Presgraves verified that council members are aware of the location of the improvements. He said he is unaware of an exact remedy at this time and understands that limited parking exists. Council members discussed possible solutions and the use of the adjacent alleyway. Mayor Presgraves said that Council would take this information under advisement.

Councilman Schiro said that he was concerned that Mr. Demarest did not receive notification of the improvements prior to the beginning of work. Town Manager, Charlie Hoke, said that he spoke with the public works department and that notices were hand delivered. Mr. Hoke said that he understands that Mr. Demarest does work out of town. Mr. Demarest said that he did not receive any notices until the milling work began. Councilman Schiro said that with a project of this magnitude we need to ensure that all property owners are aware of the plans.

Cathie Miranda – 317 East Main Street

Ms. Miranda stated that she is representing the Luray Page County Farmers Market and has taken on the position of Market Manager. Ms. Miranda thanked the town for their support and hopes to continue with this relationship. She said that the market has helped many local businesses get started and is doing well.

PUBLIC HEARINGS

ADOPTION OF AN URBAN DEVELOPMENT AREA (UDA) AMENDMENT TO COMPREHENSIVE PLAN, TRANSPORTATION PLAN

Town Planner, Ligon Webb stated that this is a joint public hearing between the Council and the Planning Commission. The Planning Commission met at 6:00pm this evening and adopted the amendment to the comprehensive plan and transportation plan. The proposed amendments are for Section 13 (transportation) and to Section 15 (land use & growth). The reason for these amendments is to assist with the likelihood of receiving state funding for those localities that clearly define growth areas in their communities. Mr. Webb reviewed both Section 13 and Section 15. Section 13-Transportation, details various projects and their priority rankings, as well as identifying completed projects. Section 15- Land Use and Growth, provides for the establishment of Luray's Urban Development Area (UDA) and the associated map details the area within the town.

Mr. Webb explained that the next step in this process is the application for additional funding for the West Main Street Bridge. He said that Assistant Town Manager, Bryan Chrisman, is working with Racey Engineering on the application, which is due October 1st, and will include the UDA designation.

Mayor Presgraves then opened the public hearing for citizen comment. With no one present to speak on the issue, the hearing was closed.

Motion: Councilman Schiro motioned to accept the Resolution Amending the Town’s Comprehensive plan to designate Urban Development Areas as presented, motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Meaney. **Approved 6-0**

DEPARTMENTAL REPORTS

PLANNING AND ZONING

Town Planner, Ligon Webb, noted that the Planning Commission will have one public hearing. The hearing is for a Special Use Permit to operate a Bed and Breakfast at a property she owns at 310 Luray Avenue. The property is allowable by special use permit and is located in an R4 zoned district.

Mr. Webb also noted that he has continued work on the updated Parking Ordinance which provides the Zoning Administrator the ability to review and approve parking for businesses located in downtown Luray. The commission will review the revisions at their meeting this week.

Mr. Webb said that a kickoff meeting was held for the Memorial/Main Street Revenue Sharing Project. Mr. Webb, along with Mr. Chrisman and Mr. Fulcher (VDOT) met to discuss the revenue sharing project. A scope of work is being developed with VDOT and an RFP is being prepared by Assistant Town Manager, Bryan Chrisman.

TOWN AFFILIATED BOARDS AND COMMISSIONS

LURAY DOWNTOWN INITIATIVE

David Slye, Luray Downtown Initiative

Mr. David Slye, LDI Board Member, noted two very favorable announcements since last month. LDI has taken on a new board member Mr. Mark Dofflemyer, who will serve as the board’s treasurer. Also, LDI has a new Executive Director; Mr. Jeff McMillan who will take on the position on September 21st. Mr. Slye also reminded of the upcoming fundraiser “Pay It Forward” and said the board is very excited about the event.

LURAY PAGE COUNTY CHAMBER OF COMMERCE

John Robbins, Chamber Director

Mayor Presgraves reminded that John Robbins will be leaving at the end of the month and said that he will be missed. Director John Robbins said that he appreciates all of the Council’s support and that his reasons for leaving are family driven.

Mr. Robbins said that there has been positive feedback regarding the Labor Day weekend and that chamber members were busy. A new tourism figure has been received for Page County for the year 2014 from the Virginia Tourism Corporation. The figure is in regards to tourism spending in Page County and resulted in 63.6 million is tourism spending for the year 2014. This is only a 1% increase over 2013 but is a 12% increase over 2010. Mr. Robbins attributed these figures to well managed attractions and increased marketing efforts.

Mr. Robbins said that the annual banquet will be held on November 5th at the Mimslyn Inn. A separate event will be held in March for the annual banquet member forum. Other upcoming events include the 2nd Annual Mud Run on September 26th. A new part time assistant has been hired at the Chamber, Ms. Katie Long, and will take over some of Pam Flash's duties.

Statistics for August included 2610 walk-ins and 189 digital downloads of the Visitor's Guide. Mr. Robbins also noted many events coming up in September and early October. Director, John Robbins, noted that his last day at the Chamber office will be September 30th.

UPDATES AND DISCUSSION ITEM

Main Street Handicap Access

Assistant Town Manager, Bryan Chrisman, updated members on the issue of appropriate access for disabled persons along the sidewalks on East and West Main Streets and North and South Broad Streets. He noted that these issues have come up several times and the town should take the first steps in identifying problem areas. He said that these areas will need to be handled on a case-by-case basis depending on the degree of difficulty in providing appropriate accommodation. Mr. Chrisman asked that Council members notify him if they are aware of specific problem areas or have received concerns from citizens.

Council and staff also discussed plans for sidewalks during the Memorial Drive/West Main Street improvement project.

ITEMS FOR COUNCIL ACTION

Constitution Week Proclamation – Dolores Lackovitch

Ms. Dolores Lackovitch thanked Council members for having her this evening. She noted that Barbara Mozisek had hoped to be here this evening but was unable to attend. Ms. Lackovitch said that she along with Ms. Mozisek represent the two chapters within Page County of the Daughters of the American Revolution. Ms. Lackovitch came before Council to request the approval of the Proclamation of Constitution Week 2015.

Motion: Councilman Dofflemyer motioned to accept the Proclamation for Constitution Week 2015 as presented, motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Meaney. **Approved 6-0**

Signatory Authority Resolution for VDOT Projects

Assistant Town Manager, Bryan Chrisman, stated that every agreement the town enters into with VDOT requires Council deliberation and requires signatory authority for the necessary forms. Mr. Chrisman said that he is asking the Council pass a signatory authority recommended by the Staunton District Office. The signatory authority allows for the Town Manager (as primary authority) and the Mayor (secondary) to execute VDOT documents. Mr. Chrisman explained that this will not eliminate Council's need to approve projects/contracts. The authority

will only eliminate the need for Council to authorize the signatory resolution at each occurrence. The document will be on file with VDOT at the district office and will remain on file until rescinded or changed by the Town of Luray.

Motion: Councilman Vickers motioned to accept the Signatory Authority Resolution for VDOT as presented, motion seconded by Councilman Schiro with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Meaney. **Approved 6-0**

Resolution for Goods and or Services

Town Manager, Charlie Hoke, said that the state acknowledges the value of local business owners participating in the governing body. The state has required a resolution to support those business owners that provide goods and services to the community. The resolution acknowledges the business owner that has provided a long time relationship of goods and services so there is not a conflict of interest. Mr. Hoke said that Lancaster Enterprises has participated in supplying goods and services to the community since 1975. Mr. Hoke read aloud the proposed resolution.

Motion: Councilman Sours motioned to accept the Resolution for Goods and Services pertaining to Lancaster Enterprises as presented, motion seconded by Councilman Schiro with the vote as follows: YEA: Council Members Vickers, Schiro, Sours, Meaney. ABSTAIN: Dofflemyer, Lancaster. **Approved 4-0**

Airport FAA and DOAV Grant Offers

Mr. Powell Markowitz updated council members on the airport's income statement. He noted the actual to budget variance and said that fuel sales was greater than expected. Overall, the operating budget showed a net income of approximately \$25,360. The airport's status as an authority has been ongoing and recently has seen an increase in activity from the FAA. Mr. Markowitz said that the regional compliance officer has approved the transfer to the authority and is awaiting the approval from headquarters. Mr. Markowitz hopes this process will soon be concluded with the authorization from the Secretary of Transportation.

Mr. Markowitz asked Council members to conditionally approve the FAA and DOAV grants totaling \$3,877,528. The grant would be issued to the town, county, and authority jointly and once the authority is approved they will serve as the lead on the grant. This grant will allow the authority to relocate the roadway next to the airport. Mr. Markowitz said that this plan has been anticipated for the last eight years and will extend the use of the runway. Mr. Markowitz said that he has the locality share of the funding within his budget and is not requesting any amounts from the town or county. He added that the documents are time sensitive and due back to the FAA and DOAV by September 25th.

Mr. Markowitz noted that only two hangars are currently available at the airport and demand for those units is very good.

Motion: Councilman Vickers motioned to approve the signatory authority permitting the Town Manager to authorize the documents for the airport grants, motion seconded by Councilman Schiro with the vote as follows: YEA: Council Members Vickers, Schiro, Lancaster Sours, Meaney. ABSTAIN: Dofflemyer. **Approved 5-0**

ANNOUNCEMENTS

Mayor Presgraves advised members that there will likely not be a need for a work session this month.

EXECUTIVE SESSION

Personnel, Section 2.2-3711.A.1

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing matters relevant to Section 2.2-3711.A.1.

Motion: Councilman Sours motioned to recess the regular session and to convene in executive session; Councilman Lancaster seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Meaney. **Approved 6-0**

Motion: Councilman Lancaster motioned to adjourn the closed session and to reconvene in open session; Councilman Sours seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Meaney. **Approved 6-0**

Mayor Presgraves asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711.A.1 were heard, discussed, or considered during the closed session. **The roll was called with all members certifying “Yes”.**

ADJOURN

With no further business, the meeting was adjourned at 8:49pm.

Barry Presgraves
Mayor

Danielle Babb
Deputy Clerk-Treasurer